



Application Form



The closing date is **Tuesday 20 December 2022** – any applications received after this date cannot be considered. Please return your completed application form to Graham Bett (grahambett1951@gmail.com). Brevity is a skill; the spaces will not expand!

Position applied for: Chief Executive Officer / Town Bailiff	
Closing date: Tuesday 20 December (5pm)	
Full Name	
Address including postcode	
If you have been at this address less than five years, please give previous address	
Home telephone:	Mobile telephone:
Email address:	
This post does require the use of a vehicle Do you have access to the use of a vehicle? YES / NO	Do you hold a current driving licence? YES / NO

Education

Subjects	Qualifications gained (eg Degree 'A' level, NVQ)	Date	Grade

Job related qualifications/specialised training



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Course title and qualification achieved (if applicable)	Date	Grade

Present or most recent job:

Job title:		Employer's name and address:	
Date started:	Date finished:	Salary:	Notice required
Purpose of job, management responsibilities and main tasks:			
If not currently employed, reason for leaving.			

Previous employment, most recent first

Employer	Job title	From	To	Brief description of duties	Reason for leaving



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Please tell us about gaps in your employment history, starting with the most recent, with reasons eg career break to look after children or other dependents, travelling, training or education.

From	To	Reason

Are you related to any person who works in a paid or unpaid capacity for Melton Mowbray Town Estate?

YES/NO

If yes please give details

Relevant skills, knowledge and experience

Please use these pages to show how you meet each of the essential criteria in the person specification and what evidence you have to show you meet each item. Please structure your statement adopting the key headings of the person specification.



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A large, empty rectangular box with a black border, intended for the applicant to provide information or documents.



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Immigration, Asylum and Nationality Act 2006

Are you eligible to work in the UK?	YES / NO
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References

Please give the names and addresses of two referees who must not be related to you or a member of your household. One must be your current or most recent employer. We will only contact your referees if we make you a conditional offer.

Please ask permission prior to submitting referees' details.

Referee 1	Referee 2
Name:	Name:
Role of referee	Role of referee
Organisation:	Organisation:
Time known this person	Time known this person
In what capacity?	In what capacity?
Address inc postcode:	Address inc postcode:
Email:	Email:
Telephone:	Telephone

Declaration

I declare that to the best of my knowledge and belief, all statements contained in this form are correct. I understand that should I make a deliberate misrepresentation any employment offered to me may be terminated. In submitting this information, I agree that my application details may be held securely by Melton Mowbray Town Estate

Signed _____

Date _____