



Melton Mowbray Town Estate



Person Specification: Town Bailiff / Chief Executive

	Essential	Desirable
Qualifications	Relevant qualifications	Good honours degree
Experience	<ul style="list-style-type: none"> Evidence of successful leadership & teamwork. Proven track record of management. Ability to demonstrate good written and verbal communication skills 	<ul style="list-style-type: none"> Experience of leading a multidisciplinary team. Experience of management of tasks and workforce deployment. Experience of leadership Experience working with one or more of markets, parks, property estate management Experience of working in a charity
Professional knowledge, understanding & skills	<ul style="list-style-type: none"> Understanding & skill in budgeting. Commitment to staff development. Can translate vision into action and success 	<ul style="list-style-type: none"> Skilled in budget preparation & management. Has held responsibility for managing and implementing a budget. Understanding & commitment to Health and Safety. Commitment to Equal opportunities. Has been personally involved in an appraisal process. Can demonstrate success through innovation Understands charities as a form of organisation
Specific knowledge, understanding and skills	<ul style="list-style-type: none"> Understands the work and organisation of the Town Estate. Can demonstrate a good understanding of working with a market, parks or estate management User of modern information technology 	<ul style="list-style-type: none"> Has feasible ideas for the development of the Town Estate services and income. Has held a post of responsibility within market or estate management Has developed or promoted facilities/activities in parks.
Values	<ul style="list-style-type: none"> Vision for the future Honesty. Flexibility Good work ethic. 	
Personal qualities	<ul style="list-style-type: none"> Able to form positive relationships. Perseverance. Team player. Dependable. Able to accept responsibility. 	<ul style="list-style-type: none"> Innovative. Able to lead people; a motivator Has high expectations of self and others.